



Office Use Only: SELLER ID:

Uniform Shop - Second Hand Sales

- Only items in accordance with uniform policy will be accepted for re-sale. Items must be freshly laundered and be in a neat and tidy condition. We reserve the right to reject any unsuitable items.
- Item(s) are priced by the Second Hand Coordinator. The school retains 20% commission when consignment items are sold and 100% when donated items are sold.

Please indicate if these items are: **DONATED** or to be **SOLD ON CONSIGNMENT**

- Money due to sellers will be paid at the end of each term into school accounts. Payment will be made by cheque if no longer at the school (please provide current address to finance officer).
- Please list items INDIVIDUALLY (only complete if items are being sold on consignment)

Tag No. <i>(Office use only)</i>	Description	Size	Date Sold

- If my items are unsold after a period of one year, I wish to:
 HAVE ITEMS RETURNED TO ME **DONATE** the items with no monetary return

Name:

Phone No:

Eldest Child Name:

Room No:

Signature:

Date: